

ELIGIBILITY CRITERIA, GUIDELINES AND PROCEDURE FOR

BHMS & BAMS COUNSELLING - 2018

A. ELIGIBILITY CRITERIA

1. Candidates interested to participate in the BAMS/BHMS counselling must have qualified in the NEET (UG)-2018 with a valid rank card.
2. The candidate must be of at least 17 years of age as on 31.12.2018.
3. The parents of the candidate must be permanent natives of Odisha. Every candidate must produce Resident / Nativity certificate (Form No.-III, See Rule-3 of Govt. of Odisha) during certificate verification.
4. The candidate must have passed +2 Sc. in the subjects of Physics, Chemistry, Biology and English individually. He/ She must have secured minimum of 50% marks taken together in Physics, Chemistry & Biology at +2 Sc. level for General Candidate (GE). The criterion of minimum marks for eligibility is relaxed to 40% for SC/ST candidates.

B. STEP - BY - STEP PROCEDURE OF COUNSELLING

Step – 1: All the candidates, who are interested to take part in the BHMS/BAMS Counselling-cum-Admission process and satisfy the above mentioned eligibility criteria, must register online in the website of OJEE i.e. www.ojee.nic.in by creating their own Username and Password.

Only registered candidates will be considered for allotment / admission at all stages including spot admission.

Step – 2: The candidate has to fill up the online Registration form, fill the choice of preference, lock the choice and take a print out of the same. During registration, candidate must pay an amount of Rs. 1000/- online as non-refundable counselling/registration fee.

A detailed explanation of the process of choice filling and locking is given in the **Section E : Choice filling and Locking.**

Step – 3: The candidates, who get provisional allotment in the first round, have to deposit Rs 5000/-(SC,ST and PC candidates) or Rs 10000/-(other categories) through online in the candidate’s login portal or at Axis Bank in a format given in OJEE webpage (this form is also available at all Axis Bank counters). After deposit of part admission fee at Axis Bank, candidate will get a receipt from the bank which is to be produced at nodal center. The amount Rs. 10000 includes university registration fee of Rs.5000/- and part admission fee of Rs.5000/-. Candidates have to pay the differential amount during admission at their respective institutes.

Step – 4: The candidates, who get provisional allotment, have to appear for document verification at the Nodal Centre at the OJEE Cell, Gandamunda, Bhubaneswar with all the original documents as listed in **Section C : List of Documents**. After provisional allotment, if a candidate does not report at nodal center during the scheduled period for document verification, then his/her allotment will be cancelled.

The list of the verified documents will be given to candidate and another copy will be retained at Nodal Centre.

All the seats shall be allotted strictly on the basis of eligibility, filled choices and merit.

C. LIST OF DOCUMENTS

Candidates must produce the following certificates /documents, in original, for verification at the Nodal Centre. They also should submit one set of self-attested photocopies of all the documents.

- i. 10th board certificate and mark sheet
- ii. +2 Sc. pass certificate and mark sheet
- iii. College/School leaving certificate
- iv. Nativity/Resident certificate of Odisha (Form–III, See Rule-3 of Govt. of Odisha) ©

v. SC/ST Certificate by birth issued by competent authority, Government of Odisha (See Rule-8(I))

vi. Green Card issued by Family Welfare Department, Government Odisha.

N.B: 1. Candidates applying under Physically Challenged (PC) or Ex-Serviceman (ES) quota are advised to go through the **Section D : Reservations** for details.

2. For availing admission under any types of quota, one should produce Nativity/Resident certificate of Odisha and relevant quota Certificate during the period of document verification at Nodal Center. Inability to produce the relevant document at nodal center will lead to cancellation of the allotted seat under that claimed quota.

D. RESERVATIONS

The reservation policy of the Government of Odisha will be followed for selection. The reservations for different categories shall be as follows:

Scheduled Tribe (ST) 12%, Scheduled Cast (SC) 8%, Physically Challenged (PC) 5%, Ex-Servicemen (ES) 3% and Green Card Holders (GC) 5%.

Note:

- i. The ST/SC candidates must produce caste certificates from Odisha State only to get the privilege of reservation in the category in Odisha. (Vide Gol letter No. BC/16014/1/82 /SC & BCD/ Dated 22.02.1985) and they must be permanent natives of Odisha.
- ii. Candidates claiming reservation under PC category must undergo test by Medical Board constituted at SCB Medical College, Cuttack of Odisha for the purpose. No other certificate will be entertained. Candidates with disability of 40% and above shall be considered for reservation. Candidate must be permanent native of Odisha. The dates for the Medical Board will be notified in the OJEE website.

- iii. Candidates claiming reservation under Ex-Serviceman (ES) category must produce certificate only from Rajya Sainik Board, Bhubaneswar of Odisha and must be permanent natives of Odisha. Candidates of parents continuing in defense service are not eligible for reservation under this category. Names of valid candidates will be submitted by Rajya Sainik Board to OJEE. Only these candidates are eligible to avail ES quota. So candidates should contact Rajya Sainik Board(RSB) for their names to be recommended. Candidates' names already recommended by RSB, need not be sent again.
- iv. Candidates claiming reservation under Green Card must produce original green cards of their parents issued by Government of Odisha only. They must not have taken the privilege of it before. The date of birth & name in the card must match exactly with that in HSC certificate. In case of mismatch, the candidates must submit affidavit for correction, failing which their claim in GC category will be rejected and they shall be considered in the Unreserved category only. Also, such candidates must be permanent natives of Odisha.
- v. If sufficient number of candidates are not available in any Reserved category, the vacant seats of the category will merge with that in the Unreserved category. This will be done following proper procedure as per the Government guidelines.

E. CHOICE LOCKING AFTER REGISTRATION

1. LOGIN TO YOUR PAGE BY THE CORRECT USER ID (YOUR OJEE ROLL NUMBER) AND PASSWORD (THAT YOU HAVE GENERATED).
2. PLEASE READ TOP MENU BUTTONS OF THE PAGE OPENED.
3. AMONG MANY BUTTONS, CLICK "AVAILABLE CHOICES".
4. YOU CAN SEE THE LIST OF CHOICES THAT YOU ARE GOING TO SELECT.
5. TO EXERCISE YOUR CHOICES, CLICK "FILL CHOICES".

6. LEFT WINDOW SHOWS THE AVAILABLE CHOICES.
7. YOU CAN SELECT THE OPTION OF YOUR PREFERENCE.
“FIRST SELECT THE BEST CHOICE AND THEN SUBSEQUENTLY SECOND PREFERENCE AND SO ON”
8. CHOICE YOU SELECT WILL BE DISPLAYED ON RIGHT WINDOW.
9. IN THE RIGHT WINDOW, VERIFY THE ORDER OF YOUR FILLED CHOICE AS PER YOUR PREFERENCE.
10. MAKE ANY CHANGES TO THE FILLED CHOICES TO EXERCISE CORRECT PREFERENCE YOU WANT.
11. USE “SAVE AND CONTINUE” AS MANY TIMES TO SAVE THE JOB YOU ARE DOING.
12. AFTER COMPLETION, IF YOU WANT TO SEE THE CHOICES FILLED CLICK “SAVE AND EXIT”.

IN THIS PAGE ON TOP MENU, “LOCK CHOICE” OPTION IS ALSO AVAILABLE.

YOU CAN USE ANY OF THE ABOVE TWO OPTIONS TO GO TO A NEW PAGE
13. IN THE NEW PAGE OPENED, YOU WILL BE ABLE TO SEE THE LIST OF CHOICES FILLED BY YOU IN ORDER OF PREFERENCE.

N.B: DO NOT LOCK THE CHOICES UNLESS YOU ARE COMPLETELY SATISFIED WITH THE ORDER OF YOUR FILLED CHOICES. BEFORE LOCKING, YOU CAN FILL AND MODIFY THE CHOICES AS MANY TIMES AS YOU WISH TO DO.

14. IF YOU ARE SATISFIED WITH THE CHOICES SELECTED AND YOU WANT TO LOCK, THEN ON THE BOTTOM OF THIS PAGE, YOU WILL FIND OPTION "LOCK". CLICK THERE.
 - IF YOU ARE OPTING "BACK" TO MODIFY THE CHOICES, YOU MAY GO BACK, REARRANGE AND MODIFY THE CHOICES.
15. WHILE LOCKING THE CHOICES, AN 'OTP' WILL BE SENT TO YOUR REGISTERED MOBILE NUMBER.
16. ENTER YOUR OTP IN THE BOX AND SUBMIT.
17. NOW YOUR CHOICE PAGE IS LOCKED.
18. IF YOU ARE UNABLE TO LOCK YOUR CHOICES DUE TO SOME REASON, YOUR LAST FILLED CHOICE SHALL BE AUTOMATICALLY LOCKED IN THE SERVER AT THE TIME OF CLOSING OF CHOICE FILLING/LOCKING.
19. CLICK THE "PRINT" OPTION TO TAKE PRINT OF THIS PAGE FOR YOUR REFERENCE.
 - *LOCKING IS ONE TIME FACILITY. DO NOT TRY TO LOCK BEFORE YOU HAVE FINALISED THE PREFERENCE OF CHOICES.*
 - *UNLOCKING THE LOCKED CHOICE FACILITY IS NOT AVAILABLE.*

F. PROCEDURE FOR ONLINE ALLOTMENT

FIRST ROUND OF ALLOTMENT (PROVISIONAL)

1. In the first round, all registered candidates are temporarily allotted seats basing on their merit (NEET Rank) and choices exercised. Reservations shall be considered as per candidate's declaration during registration.
2. After provisional allotment, these candidates have to report at the nodal center at OJEE Cell, Gandamunda, Bhubaneswar along with documents and fees.

3. Candidates who successfully verify their documents are considered for final allotment as per their category and sub-category.
4. Candidates who do not appear for document verification are disqualified and will not be considered for online admission process further.
5. Candidates who fail to produce relevant documents for their category or sub-category they have claimed, will be disqualified of their temporary allotment and will be considered as general candidate in the subsequent round of allotment.

WITHDRAWAL

Any candidate, who for any reason, wants to withdraw from the process or wants to resign from the allotted seat, can do so within the stipulated date for withdrawal as notified in the schedule.

FINAL ROUND OF ALLOTMENT

1. This round of allotment will be made after document verification of the candidates who have got allotment in the first round.
2. Candidates who do not appear for document verification after first round allotment will be eliminated from the online process.
3. Candidates who get fresh allotment in this round will be called to nodal center for document verification. The candidates who have already been allotted seats in the first round of allotment and have verified their documents earlier need not come. Auto upgradation is applicable while making allotment in this round. Candidates will be automatically upgraded as per their choice, rank and vacancy available.

FINAL ALLOTMENT

Final allotment will be published and candidates will be advised to report at respective institute.

SPOT ADMISSION

If any vacancy arises after reporting of candidates in allotted Institutes, spot counseling will be conducted. Procedure and schedule for spot counseling will be notified later.

G. DETAILS OF SEATS AVAILABLE (as on date)

Seat Position for BAMS - 2018

| SL. No. | Name of the Ayurvedic College | Course | Total Seats |
|----------------|---|---------------|--------------------|
| 1 | Gopabandhu Ayurveda Mahavidyalaya, Puri (Govt.) | BAMS | 29 |
| 2 | Government Ayurvedic College, Bolangir (Govt.) | BAMS | 60 |
| 3 | K.A.T.S. Ayurvedic College, Ankushpur, Ganjam (Govt.) | BAMS | 60 |

Seat Position for BHMS - 2018

| Sl. No. | Name Of the Homoeopathic College | Course | Total Seats |
|----------------|---|---------------|--------------------|
| 1 | Dr.A.C.H.M.C. & Hospital, Bhubaneswar (Govt.) | BHMS | 49 |
| 2 | Utkal Homeopathic M.C. & Hospital, Rourkela (Govt.) | BHMS | 25 |
| 3 | Odisha Medical College Hospital & Research, Sambalpur (Govt.) | BHMS | 25 |
| 4 | B.P.H.M.C. & Hospital, Berhampur(Govt.) | BHMS | 25 |

N.B. The above seat matrix may change subject to the approval of the competent authority and modification, if any, shall be displayed in the OJEE website during the process of registration and choice filling.